

## Ballenger Creek Community Building Rental Agreement

You must be at least 21 years of age to rent the building. Reservations must be made at least two weeks in advance.

You, the renter, will be responsible for:

- Reading and adhering to the Ballenger Creek Community Building Rental Rules and Procedures:
- Damages to the property or building during use, and/or while the key is in your possession after stated rental hours;
- Rule violations or acts committed by your party involved in unacceptable behavior will be asked to leave immediately or the rental will be terminated;
- Cleaning and closing the building as stated in the Ballenger Creek Community Building Rental Rules and Procedures;
- Returning the building to pre-rental condition and;
- Leaving the areas in the same or better condition than found. This includes the outdoor immediately around the building, the handicap parking area, and the parking lot located at the bottom of the stairway.

I have read and fully understand the above agreement as it relates to the rental of the Ballenger Creek Community Building. I agree to abide by said agreement and accept full responsibility to assure that my group and I comply.

Failure to observe any of the Ballenger Creek Community Building Rules and Procedures, or any park regulations may result in loss of my security deposit. The Frederick County Division of Parks and Recreation reserves the right to exclude any group from future rentals of Division facilities based on violation of any of the above rules.

Any damage or breakage resulting from the reservation may be charged against the security deposit. If the security deposit does not cover the full costs, you may be billed for the difference owed to the Frederick County Division of Parks and Recreation. Staff will inspect the building prior to use and then again after use.

Signature of Renter:		Date:	
Printed Name of Renter:			
Date of Rental:	Start Time:	End Time:	

## Frederick County Division of Parks & Recreation

118 North Market St., Frederick, MD 21701 Phone: 301-600-1646 • Fax: 301-600-2595

White Copy – Return to Frederick County Division of Parks & Recreation

Canary Copy -Customer Copy